

Name: _____

LAST FIRST MI

Physical Address: _____

(Note: Vacancies for 1-Tahoe Township residents; and 2-Carson Valley resident)

Work Phone: _____ **Home Phone:** _____

B. EDUCATION BACKGROUND AND DEGREES HELD, IF ANY: _____

***Please Explain** _____

SIGNATURE: _____ DATE: _____

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INTRODUCTION

RECEIVED

APR 24 2000

Douglas County Manager

Revised April 6, 2000

The following guidelines are an attempt to outline the role and function of the Parks & Recreation Commission as an agency of Douglas County; the Commission's relationship to organized groups, the County administration and the general public; and how the Commission can function more effectively.

Recreational services are unique among the services provided by local government. Most government services are provided by legal mandate rather than personal option. Participation in recreational, cultural, hobby or leisure activities, and the use of park and recreational facilities are matter of free choice. The use of parks and recreational facilities are absolutely dependent upon an individual's attitude toward them. Unless people are convinced that quality services and facilities are being offered, and that they will gain enjoyment and satisfaction therefrom, they will not take advantage of the recreational opportunities offered.

It is a field where relationships with government entities and community groups are continuous, the collective judgment of an informed Parks & Recreation Commission is most valuable. Here, diverse public interests frequently must be reconciled. Cooperation between the County government, and the local school district is vital to the delivery of recreation programs. The Commission is the medium through which cooperative action in planning facilities, programs and operating policies is achieved.

MISSION STATEMENT

The mission of Douglas County Parks & Recreation Department is to Continue to create and preserve quality parks and recreation opportunities, serving people of all ages and interest, that positively affect the community and enrich life.

I CREATION

A Douglas County Parks & Recreation Commission is created to act in advisory capacity in determining need for the County.

II MEMBERSHIP

The Douglas County Parks & Recreation Commission shall consist of seven (7) members, six (6) of whom shall be appointed by the Board. Members shall be appointed equally from Douglas County, three (3) members appointed from Carson Valley, and three (3) members from Lake Tahoe. The remaining member shall be a representative from the Douglas County School District Board of Trustees, appointed by the School Board. A Douglas County Board of Commissioner may serve as ex-officio member as determined by the Board, and in the event of appointment shall have all the powers and duties of the other members except to vote on any recommendation made by the Commission to the Board.

III QUALIFICATIONS

The qualification necessary to become a member of the Douglas County Parks and Recreation Commission is to be a resident of Douglas County.

Applications may be obtained from the County Manager's office at the Douglas County Administration Building.

IV APPOINTMENT-TERM-VACANCIES-REMOVAL-COMPENSATION

1. The members of the Parks & Recreation Commission shall be appointed by the Chairman of The Board of County Commissioners, with approval of the Board.
2. The term of each member shall be two (2) years.
3. Appointments to the Parks & Recreation Commission shall be staggered.
4. Vacancies occurring other than through the expiration of term shall be filled for the unexpired term in the same manner as set forth above.

VII CHAIRMAN AND OFFICERS

1. The Parks & Recreation Commission shall elect a chairman and vice-chairman from its membership.
2. The Parks & Recreation Commission shall create and fill such other offices as it may determine necessary.
3. Officers shall serve for a period of one (1) year commencing February of each year.

No officer may serve more than two (2) full consecutive terms, in addition to any partial terms, in the same office.
4. Elections will be held during the February meeting of each year.
5. Special committees may be appointed by order of the Chairman as need arises. Each committee so appointed shall be chaired by a Member of the Commission. All committee findings and recommendations are to be brought back to the Commission for their consideration prior to establishing policies or forwarding to the Board.

VIII MEETINGS AND RECORDS

1. Regular Meetings: Regular meetings of the Parks & Recreation Commission shall be held the 1st Thursday of each month at 6:00 P.M.

Regularly scheduled meetings will have a three (3) hour constraint on the meeting.

Any change in date, place, or time of meeting shall be sent to all members in writing in accordance with the Nevada Open Meeting Law.
2. Special Meetings: Special meetings of the Parks & Recreation Commission may be called by the Chairman or by a quorum of the Commission members or by the Director of Parks & Recreation Departments. Notice of the special meeting must be made in accordance with the Nevada Open Meeting Law.
3. Meeting sites will be in the Carson Valley or Lake Tahoe on a monthly basis. Sites will be determined by the availability of meeting rooms in each area.

7. To advise and consider staff recommendations to the Planning Commission and the Board on deviations from, alterations to, or additions to the master plan for Parks & Recreation.
8. To advise and consider staff recommendations to the Board regarding rates, tolls and charges for services and the use or availability of facilities.
9. To review, advise and consider the annual Parks & Recreation Department budget with the Parks & Recreation Director.
10. To encourage individuals and citizen groups to give funds, property, and manpower for the development and operation of the Parks & Recreation facilities.
11. To confer with the Board from time to time in an effort to work out a unified program of recreation and to facilitate a better understanding pertaining to the recreation needs of Douglas County.
12. To review contemplated contracts to the Parks & Recreation Department for the operation, construction and development of Parks & Recreation facilities.

Name: _____

Mailing Address: _____

(Note: Vacancies for 1-Tahoe Township residents; and 2-Carson Valley resident)

Work Phone: _____ **Home Phone:** _____

A. NUMBER OF YEARS RESIDENCE IN DOUGLAS COUNTY: _____

B. EDUCATION BACKGROUND AND DEGREES HELD, IF ANY: _____

***Please Explain** _____

VI. ADDITIONAL COMMENTS: _____

SIGNATURE: _____ **DATE:** _____

Please Note: Names of all applicants for appointive positions may be made public.

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DOUGLAS COUNTY PARKS & RECREATION COMMISSION

BY-LAWS

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